CANDIDATE
NAME
CENTRE NUMBER

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CANDIDATE NUMBER


## PRINCIPLES OF ACCOUNTS

Candidates answer on the Question Paper.

## READ THESE INSTRUCTIONS FIRST

Write your Centre number, candidate number and name on all the work you hand in.
Write in dark blue or black pen.
You may use a soft pencil for any diagrams or rough working.
Do not use staples, paper clips, highlighters, glue or correction fluid.

## Answer all questions.

You may use a calculator.
Where layouts are to be completed, you may not need all the lines for your answer.
The businesses mentioned in this Question Paper are fictitious.
At the end of the examination, fasten all your work securely together.
The number of marks is given in brackets [ ] at the end of each question or part question.

| For Examiner's Use |  |
| :---: | :---: |
| 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |
| 5 |  |
| 6 |  |
| Total |  |

This document consists of $\mathbf{2 0}$ printed pages.

1 John Trail recently started using computerised accounts software. He printed out the following account:

Marianne Howard account

| 2009 |  | Dr <br> $\$$ | Cr <br> $\$$ | Balance <br> $\$$ |
| :---: | :--- | :---: | :---: | :---: |
| 14 June | Purchases |  | 950 | 950 |
| 4 July | Bank | 931 |  | 19 |
| 4 July | Discount | 19 |  | 0 |
| 12 July | Purchases |  | 460 | 460 |

## REQUIRED

(a) Identify two documents that John Trail would have used as a source of information in preparing the above account. Tick the appropriate boxes.

| Document | $\checkmark$ |
| :--- | :---: |
| Cheque |  |
| Credit note |  |
| Debit note |  |
| Invoice |  |

(b) State the type of discount recorded in the ledger account on 4 July.
$\qquad$
(c) List the two books of original entry that would be used by John Trail if the transactions with Marianne Howard had been recorded in a manual book-keeping system.

1 $\qquad$

2 $\qquad$
(d) Identify the heading under which Marianne Howard's account would be recorded in John Trail's balance sheet at 12 July. Tick the appropriate box.

| Heading | $\checkmark$ |
| :--- | :---: |
| Non current (fixed assets) |  |
| Current assets |  |
| Current liabilities |  |
| Non current (long-term) liabilities |  |

(e) State two benefits John Trail gains from using Information and Communications Technology (ICT) in book-keeping.

1
$\qquad$

2 $\qquad$
$\qquad$

2 Sally Major's cash book (bank column) had a debit balance of $\$ 619$ on 31 July 2009. The bank statement balance on 31 July 2009 was $\$ 1594$ credit.

After checking the cash book against the bank statement the following differences were found:

1 A cheque for $\$ 710$ issued to Jon Fletcher had not been presented to the bank for payment.

2 An amount of $\$ 1150$ paid into a local bank branch by Sally did not appear on the bank statement.

3 Bank charges of $\$ 170$ were shown on the bank statement, but had not been recorded in the cash book.

4 Dividends received, \$80, were shown on the bank statement but had not been recorded in the cash book.

5 A payment of $\$ 5$ cash for travel expenses had incorrectly been credited in the bank column of the cash book.

6 The bank statement showed a bank loan for $\$ 1500$ had been transferred into the bank current account. Sally Major was not expecting this transfer to take place until 1 August and had not yet recorded the transaction in her books.

## REQUIRED

(a) Starting with the balance on 31 July 2009, update the cash book and bring down the amended balance.

Sally Major
Dr
Cash Book (bank columns)
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
(b) Prepare the bank reconciliation statement to reconcile the adjusted cash book balance with the bank statement balance at 31 July 2009.

Sally Major
Bank Reconciliation Statement at 31 July 2009
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$

3 Jenny Palmer started business on 1 July 2009. She did not keep full records in the first month in business although she did make a note of transactions so that her book-keeper could prepare proper records from 1 August 2009.

Jenny's notes showed the following:
1 She had sold goods for $\$ 790$ cash during the month. She had also received $\$ 4460$ from debtors by cheque. Customers owed $\$ 1420$ at 31 July which she expected to receive during August. Jenny had been advised another customer had gone bankrupt and she decided to write off $\$ 140$.

2 Jenny bought all goods on credit from suppliers for $\$ 3600$. She had paid $\$ 1900$ by cheque and received a discount for $\$ 100$.

3 Jenny's inventory (stock) was valued at $\$ 240$ on 31 July.

## REQUIRED

(a) Calculate the total revenue (sales) for the month ended 31 July 2009.
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
(b) Calculate the amount Jenny Palmer owed to creditors at 31 July 2009.
$\qquad$
$\qquad$
$\qquad$
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$\qquad$
$\qquad$
(c) Calculate the gross profit for the month ended 31 July 2009.
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$

Jenny has one employee.
The employee was paid for 120 hours at $\$ 5$ per hour, and six hours overtime at time and a half.
$\$ 136$ was deducted from pay for tax and social security.
Jenny must also pay $\$ 45$ employer's contribution to social security.
The total tax and social security is due to be paid to the tax authorities on 19 August.

## REQUIRED

(d) Prepare the journal entries for wages and social security contributions for July 2009. Narratives are not required. Show your calculations in the space below.


## Workings:

## Jenny paid sundry expenses of $\$ 1650$ during July.

## REQUIRED

(e) Prepare Jenny Palmer's income statement (profit and loss account) for the month ended 31 July 2009 using the information given and your answers above.

Jenny Palmer
Income Statement for the month ended 31 July 2009
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
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$\qquad$
$\qquad$

Jenny's notes also showed the following:
1 Jenny started business on 1 July with $\$ 2000$ in cash as capital.
2 She purchased equipment costing $\$ 1200$ on 1 July.
3 She took \$550 cash from the business for personal use during July.
4 She had $\$ 71$ in cash and $\$ 1370$ in the bank on 31 July.

## REQUIRED

(f) Draw up a Balance Sheet for Jenny Palmer at 31 July 2009 using the information given and your answers above.

Jenny Palmer
Balance Sheet at 31 July 2009
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4 The following information was extracted from the books of Jack Lightbourne for the year ended 31 July 2009.

Sales
Opening inventory (stock) 174600

Purchases
89150
Closing inventory (stock) 8200
Sundry expenses 69840
Drawings
6984
Current assets 24600
Current liabilities 16400

## REQUIRED

(a) Calculate the following ratios, correct to one decimal place. Show your workings in the box provided.

|  |  | Workings |  |
| :--- | :--- | :--- | :--- |
|  |  |  | $\%$ |
| (i) | Gross profit/sales |  |  |
| (ii) | Net profit/sales |  | $\%$ |
| (iii) | Rate of inventory (stock) <br> turnover |  |  |


|  |  |  |  |
| :--- | :--- | :--- | :--- |
| (iv) | Current (working capital) ratio |  |  |
|  |  |  |  |
| (v) | Acid test ratio |  |  |

Jack Lightbourne's main competitor generates gross profit/sales of $100 \%$ and net profit/sales of $15 \%$.

## REQUIRED

(b) Suggest how Jack could improve his ratios for gross profit/sales and net profit/sales to a competitive level.

Gross profit/sales $\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
Net profit/sales $\qquad$
$\qquad$
$\qquad$
$\qquad$

Jack Lightbourne is concerned that his business is not performing as well as those of his competitors. He is considering changing some of the figures in the final accounts so the results look better. He suggested the following:

1 Inventory (stock) should be valued at sales price because that is how much it will bring into the business.

2 An existing provision for doubtful debts based on past experience should be eliminated. Bad debts should only be written off when it is established that a customer will not pay.

## REQUIRED

(c) (i) State the bases on which inventory (stock) and trade receivables (debtors) should be valued.

Inventory (stock)
$\qquad$
Trade receivables (debtors)
$\qquad$
(ii) Identify and explain the accounting concept which should be applied when valuing inventory (stock) and trade receivables (debtors).

Concept $\qquad$
Explanation $\qquad$
(d) Explain two reasons why an accountant would consider it is professionally unethical to improve the financial results of Jack Lightbourne by making the adjustments suggested.

1 $\qquad$
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2 $\qquad$
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5 The capital and reserves of Salvadore Ltd are as follows:
Salvadore Ltd
Balance Sheet (extract) at 31 July 2009

| Capital and Reserves | Authorised | Called-up |
| :--- | :---: | :---: |
|  | $\$$ | $\$$ |
| Preference shares of $\$ 1$ each | 100000 | 40000 |
| Ordinary shares of $\$ 0.50$ each | $\underline{100000}$ | $\underline{50000}$ |
| General reserve | $\underline{900000}$ | 80000 |
| Profit and loss account |  | 43900 |

## REQUIRED

(a) Explain the difference between authorised and called-up share capital.
$\qquad$
$\qquad$
$\qquad$
$\qquad$
(b) Explain two differences between preference shares and ordinary shares.

1 $\qquad$
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2 $\qquad$
$\qquad$
(c) Explain why a company uses a general reserve.
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$\qquad$
(d) Explain two differences between the capital structure in a balance sheet of a limited company and a partnership.
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(e) Large companies apply international accounting standards when preparing their accounts.

Explain two benefits of a system of international accounting standards.
1
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## Answer Question 6 on the following pages

6 Alison Brown is a manufacturer. The following balances were extracted from the books on 31 July 2009.
Alison Brown
Trial Balance at 31 July 2009
Inventory (stock) at 1 August 2005
Raw materials ..... 34760
Work in progress ..... 4820
Finished goods ..... 8300
Purchases of raw materials ..... 396300
Purchases of finished goods ..... 11340
Carriage on purchases of raw materials ..... 1200
Revenue (sales) ..... 798200
Sales returns ..... 6400
Direct factory wages ..... 198600
Factory manager's salary ..... 18600
Office salaries ..... 43330
Sundry factory expenses ..... 24360
Sundry office expenses ..... 18950
Distribution costs ..... 23460
Land and buildings (cost) ..... 40000
Factory plant and machinery (cost) ..... 96000
Office equipment (cost) ..... 17400
Provision for depreciation of factory plant and machinery ..... 42000
Provision for depreciation of office equipment ..... 6000
Trade receivables (debtors) ..... 84350
Bank (Dr) ..... 2050
Trade payables (creditors) ..... 64160
Capital ..... 132160
Drawings ..... 12300

## \$



## Additional information

1 Inventory (stock) at 31 July 2009 was valued as follows:

|  | $\$$ |
| :--- | ---: |
| Raw materials | 47290 |
| Work in progress | 4670 |
| Finished goods | 9200 |

2 At 31 July 2009
(i) Direct factory wages of $\$ 16550$ were accrued
(ii) Office salaries of $\$ 1860$ were prepaid

3 Depreciation is to be charged on factory plant and machinery at $25 \%$ per annum using the diminishing (reducing) balance method.

4 Office equipment is to be depreciated using the straight-line method at $20 \%$ on cost.
Office equipment, $\$ 15000$, was purchased on 1 August 2003
Additional office equipment, $\$ 2400$, was purchased on 30 April 2009
No other changes in fixed assets occurred in the year ended 31 July 2009
Depreciation is calculated for the time assets are held in the business.
5 A provision for doubtful debts is to be created at 2\% of debtors.
6 Alison withdrew finished goods for personal use, \$960, from the business during the year. This has not been recorded in the books.

## REQUIRED

(a) Prepare the manufacturing account of Alison Brown for the year ended 31 July 2009. Show clearly cost of raw materials consumed, prime cost and cost of production.
(b) Prepare the income statement (profit and loss account) of Alison Brown for the year ended 31 July 2009.
(c) Prepare the balance sheet of Alison Brown at 31 July 2009.

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| Question | Syllabus Reference | A: Knowledge with understanding | B: Analysis | C: Evaluation | Total Marks |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1(a) | 1.3, 1.7 | 2 |  |  |  |
| 1(b) | 1.4, 1.7 | 1 |  |  |  |
| 1(c) | 1.4 | 2 |  |  |  |
| 1(d) | 3.2 | 1 |  |  |  |
| 1(e) | 1.1 | 2 |  |  | 8 |
| 2(a) | 1.5 |  | 5 |  |  |
| 2(b) | 1.5 |  | 4 |  | 9 |
| 3(a) | 2.4, 4.4 | 5 |  |  |  |
| 3(b) | 2.4, 4.4 | 3 |  |  |  |
| 3(c) | 4.4 | 3 |  |  |  |
| 3(d) | 5.1, 5.2 |  | 6 |  |  |
| 3(e) | 4.1 |  | 5 |  |  |
| 3(f) | 4.4 |  | 8 |  | 30 |
| 4(a) | 6.1 |  |  | 10 |  |
| 4(b) | 6.1 |  |  | 3 |  |
| 4(c)(i) | 3.2 | 2 |  |  |  |
| 4(c)(ii) | 6.2 | 3 |  |  |  |
| 4(d) | 6.2 |  |  | 4 | 22 |
| 5(a) | 4.5 | 2 |  |  |  |
| 5(b) | 4.5 | 2 |  |  |  |
| 5(c) | 4.5 | 1 |  |  |  |
| 5(d) | 4.2, 4.5 |  |  | 4 |  |
| 5(e) | 6.2 |  |  | 2 | 11 |
| 6(a) | 4.6 |  | 11 |  |  |
| 6(b) | 4.6 |  | 13 |  |  |
| 6(c) | 4.6 |  | 16 |  | 40 |
|  |  |  |  |  |  |
| Total |  | 29 | 68 | 23 | 120 | publisher will be pleased to make amends at the earliest possible opportunity.

